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## Postdoctoral Residency Selection Procedures

The Arizona Psychology Training Consortium is a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC). Its residency selection procedures observe the values expressed in the procedures commended by APPIC.

Postdoctoral residency applicants may apply to the Consortium throughout the entire year. Training sites may receive postdoctoral residency applications at any time, just as with any other job application. Most residencies begin during the summer months, but there is no uniform starting date. Residencies conclude when the residency requirements have been satisfied; there is no uniform or mandatory completion date.

Applicants must send a complete application packet to the site supervisor of each training site that is of interest to them. In addition, they must also send a complete application packet to Dr. Elizabeth Capps-Conkle at [drcappsconkle@gmail.com](mailto:drcappsconkle@gmail.com). The Consortium does not verify the accuracy of the applicant's materials.

Postdoctoral application packets must include the following materials: Cover letter describing the applicant's interest in each specific training site, curriculum vita, doctoral program transcripts, and three letters of recommendation. In addition, each applicant must submit verification that he or she should be eligible for postdoctoral residency by the start date of the residency. Verification may be done by submitting a transcript that documents their degree, a letter from their Director of Training at their graduate program, or a letter from their dissertation chair. Applicants may not begin their residencies until they have fulfilled all the requirements for a Ph.D., Psy.D., or Ed.D. degree from an accredited university. They are not required to have received their diploma at a graduation ceremony, since the conferral of the doctoral diploma is separate from program completion.

Each training site has the choice of whether to personally interview applicants or not. It is completely acceptable to make selection decisions based solely on the written application materials. Whatever format for interviewing is chosen, it must be offered to all the applicants who are selected for interviews. Applicants from graduate programs or internships in Arizona are given preference in the selection process.

Site supervisors should contact all applicants promptly regarding selection decisions. As soon as a resident has been selected, the site supervisor must notify the Consortium's Director of Residency Training of the selection.

Prior to beginning the residency, the site supervisor and the resident must complete the Psychology Resident Training Agreement. Provide a copy of the Resident Training Agreement to the Consortium's Director of Residency Training.